



DEAN OF RESEARCH AND GRADUATE STUDIES
SELECTION PROCESS FOR ADMISSION TO THE GRADUATE PROGRAM IN
BIOTECHNOLOGY – DOCTORATE

Public Notice 04/2026

1. Opening

The Pro-Rector of Research and Graduate Studies of the University of Caxias do Sul makes public the conditions governing the Selection Process for admission to the Graduate Program in Biotechnology (PPGBIO) – Doctorate Degree, to be carried out at Cidade Universitária, Caxias do Sul, for admission in the second semester of 2026.

2. Registration

2.1 Dates and place

Registration will be conducted via an online form available on the Program's selection process webpage from **September 29th to October 28th, 2026**. The registration's approval will be announced on **October 30th, 2026**, at <https://www.ucs.br/ppgbio>.

2.2 Registration fee

The registration fee for the Selection Process is R\$ 200.00 (two hundred Reais). Candidates who are UCS graduates will have a 30% discount on the registration fee.

2.3 Documents

The documents required to register are as follows:

- Duly completed online registration form;
- Copy of ID, CPF, National Driving License, or Passport;
- Copy of Birth, Marriage or Divorce Certificate (waived for foreigners);
- Front and back copies of the undergraduate diploma (not required for UCS graduates);
- Copy of undergraduate academic record (not required for UCS graduates);
- Front and back copies of the academic or professional Master's degree certificate obtained from a program recognized by CAPES; a statement from the institution confirming that the applicant has met all requirements for obtaining the Master's degree; or a statement confirming that the thesis defense is scheduled to take place prior to enrollment completion. These documents must be replaced by a diploma or certificate of Master's completion upon enrollment;

- Front and back copy of the Master's degree transcript (exempt for UCS graduates).
- Front and back copy of the Specialization course certificate (if any), accompanied by the respective academic record;

Note 1: Candidates who do not hold a master's degree may participate in the selection process, provided that they cumulatively meet and can demonstrate the following requirements:

- a) experience as a research or technology fellow for a minimum period of 24 (twenty-four) months;
- b) publication of at least one scientific article as first author, in English, in a journal classified as A4 (Citescore or JCR percentile ≥ 50);
- c) proficiency in a foreign language for graduate studies, with a certificate issued within the last 5 (five) years by a higher education institution recognized by the MEC;
- d) a letter of acceptance/recommendation from the prospective advisor.

Note 2: The diploma and transcript of undergraduate and Master's degrees, whose country of origin is a signatory to the Hague Convention, must be apostilled, in accordance with CNJ Resolution No. 228, of 2016, of the National Council of Justice (available at <https://www.cnj.jus.br/poder-judiciario/relacoes-internacionais/apostila-da-haia/>) and subsequently translated by a sworn translator. Documents originating from non-signatory countries must be authenticated by a competent consular authority and subsequently translated by a sworn translator.

- Resumé (Lattes resumes for Brazilian citizens);
- Appendix I, including documentary evidence. Appendix I and the supporting documents must be sent as a single file in PDF format to ppgbio@ucs.br by the closing date for registration. For scientific articles and patents, only the first page containing the publication and authorship information must be submitted;
- A preliminary research proposal on a topic relevant to the research areas of the Graduate Program in Biotechnology, approved and signed by the candidate and a PPGBIO faculty member who will be designated as the advisor. The preliminary proposal must include a review of the current state of the art and a justification for the proposal, objectives, main methodologies, expected results, a timeline, and references. The proposal must include the biotechnological product or process that is the goal upon completion of the Master's Program. The proposal must be written in accordance with the following formatting: A4 pages, Arial font, size 12, 1.5 line spacing, 2.5 cm margins, and a maximum of 6 pages, including the cover page with project information: project title, full name of the candidate and advisor, and the PPGBIO research line under which the project falls. For preliminary proposals exceeding 6 (six) pages, only the first 6 (six) pages will be considered for evaluation purposes;
- Two letters of recommendation must be provided, signed by professors, researchers or other renowned professionals in areas related to this. The letters of recommendation (in accordance with the template provided at the end of this Public Notice) MUST be sent

directly by the recommender to ppgbio@ucs.br by the application deadline in order to be accepted.

2.4 Documents submission

The required documentation for participation in the selection process must be submitted by uploading it when completing the online form. A copy of your resume, Appendix I, supporting documentation, and research proposal must be sent to ppgbio@ucs.br by the application deadline. Applications with incomplete documentation will not be accepted.

3. Available positions and scholarship opportunities

Eight positions are offered. The Doctorate Program in Biotechnology may offer PROSUC/CAPES scholarships through this selection process, which will distribute the scholarships after its conclusion. A public notice will specify the number and categories of scholarships available. The notice will also establish the criteria and conditions for candidate registration and selection, in accordance with the order of classification.

4. Cancellation of course offering

The University reserves the right not to proceed with the selection process described in this document if the number of applicants is deemed insufficient to run the course. Any suspension of the Selection Process will be communicated in advance, in which case registered candidates will be guaranteed a refund of the registration fee.

5. Selection process

The selection process will be conducted by a committee of faculty members appointed by the Program Board. The process will consist of three stages.

5.1 Stage 1: Registration approval

Analysis of the submission of the documentation required for registration, with announcement by **October 30th, 2026**. This stage is eliminatory. Applications will be announced on the PPGBIO website.

5.2 Stage 2: Analysis of academic performance

This stage consists of an analysis of the curriculum vitae, in which only the items described in the table in **Appendix I** will be assessed, according to the points awarded. The candidate who obtains the highest total score will be awarded 10 points, and the scores of the other candidates will be calculated proportionally. This stage accounts for 60% of the final score.

5.3 Stage 3: Interview and Inquiry on the Proposed Research Project

This stage consists of a 20-minute interview with the candidate by the selection committee, including questions on the proposed research project. It will take place between **November 9 and 11, 2026**, starting at 9 am, online. This phase is worth 40% of the final grade.

6. Preliminary results and selection of those approved

The selection of those approved will be made in order of classification, taking into account the total score obtained in the evaluation stages. If there are withdrawals, subsequent approved candidates will be called, in order of classification, until the number of vacancies is filled.

7. Publication of preliminary results

The names of preliminarily selected candidates will be announced on **November 13, 2026**.

8. Appeal

All candidates will have the possibility of filing an appeal against the decision made by the selection committee, which must be assessed and judged by a higher court than the one that made the questioned decision. To lodge the appeal, the candidate must present a document, written by him/herself, explaining the reasons for the request. The appeal must be sent by email (ppgbio@ucs.br) by **November 18 2026**. The response to the appeal will be made by **November 23, 2026**.

9. Disclosure of the final result

The names of selected candidates will be announced on **November 23, 2026**.

10. Enrollment

Enrollments will take place from **November 30th to December 3rd, 2026**, in accordance with guidelines to be published with the results of the selection process.

11. Special cases

The candidate with a disability who requires special assistance to participate in the selection must, by **October 28th, 2026**, formalize a specific request to the Selection Committee, as well as present a report issued by a specialist explaining the nature, type, and degree of disability and the recommended conditions to enable the candidate's participation in the selection process, to the email (ppgbio@ucs.br). The Selection Committee will officially inform by **October 30th, 2026**, of the total, partial, or impossibility of meeting the recommended conditions.

12. Timetable

Date (day/Mo/year)	Stage	Place
From 29/09/2026 to 28/10/2026	Online registration	Online form filling
By 28/10/2026	Special cases – formalization of the request	ppgbio@ucs.br
By 30/10/2026	Special cases – result from the Selection Committee	ppgbio@ucs.br
By 30/10/2026	Approval of registrations	PPGBIO Website
From 09/11/2026 to 11/11/2026	Selection stages	Link to be sent to candidates with approved registration
By 13/11/2026	Announcement of the preliminary result	PPGBIO Website
By 18/11/2026	Appeal request	ppgbio@ucs.br
By 23/11/2026	Appeal result	Candidate's email
23/11/2026	Disclosure of the final result	PPGBIO Website
From 30/11/2026 to 03/12/2026	Enrollment	ppgbio@ucs.br

13. Validity of the selection process

The selection process is valid for 6 (six) months from the date of publication of the final result and applies only to admission to the Postgraduate Program in Biotechnology for the Doctorate Degree.

14. Final dispositions

Successful candidates who were not selected in this selection process may apply to enroll as non-regular students to take isolated courses in accordance with the PPGBIO Regulations.

15. Omitted cases

Omitted cases will be evaluated by the Selection Committee, after hearing, if deemed necessary, the relevant academic bodies.

Caxias do Sul, September 29, 2026

Prof. Dr. André Felipe Streck

Pro-Rector of Research and Graduate Studies

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Appendix I - Analysis of academic performance

Candidate: _____ **Date:** _____

Curriculum supporting documents and corresponding scores.

Note: only scores duly supported by supporting documents for each item indicated, including professional proof, will be validated.

Items	Score	Maximum score	Score (Filled in by the candidate)
01. Published articles classified on the QUALIS System of CAPES ¹ (QUALIS levels A and B) as the first author of the study.	2.0 / publication	-	
02. Published articles classified on the QUALIS System of CAPES ¹ (QUALIS levels A and B) as co-author. ²	1.5 / publication	-	
03. Published articles classified on the QUALIS System of CAPES ¹ (Qualis ¹ levels <B3 (1º author or co-author).	1.0 / publication	-	
04. Publications in non-indexed journals.	0.5 / publication (for 1º author) 0.2 / publication (collaborator)	2.0	
05. Book chapter publications.	0.5 / publication	2.0	
06. Granted patents	1.5 / patent	-	
07. Filled patents (under the examination process)	1.0 / patent	-	
08. Abstract and/or poster presented at scientific events	0.5 / abstract (for 1º autor) 0.2 / abstract (collaborator)	5.0	
09. Complementary courses in areas related to biotechnology with a minimum of 10 hours.	0.5 / course	3,0	
10. Specialization course in a field related to Biotechnology.	2.0 / course	2.0	
11. Time taken to complete the Master's degree. ³ a) Up to 24 months: b) 25 to 30 months: c) over 30 months	5.0 3.0 1,0	5.0	
12. Master's degree transcripts: a) Average between 80 and 100% b) Average between 70 and 79%:	2.0 1.0	2.0	

1. New CAPES Qualis (2017-2020 quadrennium) available at: <https://www.gov.br/capes/pt-br/acesso-a-informacao/acoes-e-programas/avaliacao/avaliacao-quadrienal/metodologia-do-qualis-referencia-quadrenio-2017-2020>.

2. If the candidate is a co-author of a publication, but with a contribution designation equivalent to that of the first author, the paper will be scored in the 1st author category.

3. Candidates who are completing their Master's degree may score points in this category, provided that the defense committee has been approved by the Program's collegiate body, the date has been set, and the dissertation document has been delivered to the committee members. Scoring in this area is conditional on receiving an opinion from a member outside the institution attesting that the dissertation document is suitable for defense and approval.

**SELECTION PROCESS FOR ADMISSION TO THE GRADUATE PROGRAM IN
BIOTECHNOLOGY – DOCTORATE'S DEGREE LEVEL**

Recommendation Letter (printed or [electronic form](#))

Name of applicant: _____

Dear Sir/Madam,

We would like to request from you some confidential information that we consider relevant for evaluating the potential of the above-mentioned applicant.

1. I have known the applicant since _____ as:

2. Among the attributes listed in the table below, please check the column that best describes the applicant:

ATTRIBUTE	Excellent	Very Good	Good	Regular	Not Recommended
Intellectual Capacity					
Motivation for advanced studies and research					
Written expression skills					
Oral expression skills					
Teamwork ability					
Ability to solve theoretical problems					
Ability to solve experimental problems					

3. Please provide any comments about the applicant that you consider relevant:

4. As a final evaluation, is the applicant recommended to take the Doctorate's Degree in Biotechnology at UCS? () **YES** () **NO**

Name: _____ Signature: _____
_____ Academic Degree: _____ Institution: _____
_____ Date: ____ / ____ / ____

Note: Please send to the email ppgbio@ucs.br