



**DEAN OF RESEARCH AND GRADUATE STUDIES**  
**SELECTION PROCESS FOR ADMISSION TO THE GRADUATE PROGRAM IN**  
**ENGINEERING AND MATERIALS SCIENCE – MASTERS**

**Public Notice 06/2025**

**1. Opening**

The Pro-Rector of Research and Graduate Studies of the University of Caxias do Sul makes public the conditions governing the Selection Process for admission to the Graduate Program in Materials Engineering and Science (PPGMAT) – Master's Degree, to be carried out at Cidade Universitária, Caxias do Sul, for admission in the second semester of 2025.

**2. Registration**

**2.1 Dates and place**

Registration will be carried out using an online form available on the Program's selection process webpage, from **April 01<sup>st</sup> a 30<sup>th</sup> may, 2025**.

The registration's approval will be announced on **June 02, 2025** at <https://www.ucs.br/ppgmat>

**2.2 Registration fee**

The registration fee for the Selection Process is R\$ 150.00 (one hundred and fifty Reais).

Candidates who are UCS graduates will have a 30% discount on the registration fee.

**2.3 Documents**

The documents required to register are as follows:

- Duly completed online registration application;
- Copy of ID, CPF or National Driving License or Passport;
- Copy of Birth, Marriage or Divorce Certificate (waived for foreigners);
- Front and back copy of the Undergraduate diploma (waived for UCS graduates);
- Copy of undergraduate academic record (waived for UCS graduates);
- Front and back copy of the Specialization course certificate (if any), accompanied by the respective academic record;

**Note:** The diploma and transcript of undergraduate and master's degrees, whose country of origin is a signatory to the Hague Convention, must be apostilled, in accordance with CNJ Resolution No. 228, of 2016, of the National Council of Justice (available at <https://www.cnj.jus.br/poder-judiciario/relacoes-internacionais/apostila-da-haia/>) and subsequently translated by a sworn translator. Documents originating from non-signatory countries must be authenticated by a competent consular authority and subsequently translated by a sworn translator.

- Lattes/CNPq CV (or free format Curriculum Vitae, for foreigners);
- Two letters of recommendation signed by professors, researchers or other renowned professionals in areas related to the Program, according to the model available on the Program webpage (letters must be sent to the Program's secretariat [pgmat@ucs.br](mailto:pgmat@ucs.br)).
- A brief description (maximum of 1 A4 page), prepared by the candidate, of their previous experience in research as a junior research fellow and/or research and development in a company. The description must be accompanied by a receipt issued by the higher education institution or company indicating the period of experience.

## **2.4 Posting of documents**

The documentation required to participate in the selection process must be posted by uploading it when filling out the online form. Applications with incomplete documentation will not be accepted.

## **3. Positions**

Eight (8) positions are offered.

## **4. Cancellation of course offering**

The University reserves the right not to carry out the selection process referred to in this document, if the number of applicants is considered insufficient to carry out the course. Any suspension of the Selection Process will be communicated in advance, in which case registered candidates will be guaranteed a refund of the registration fee.

## **5. Selection**

The selection process for admission to the PPGMAT, conducted by a Committee made up of teachers appointed by the Program Board for this purpose, will comprise two stages: Written Test and Assessment of Academic Performance.

### **5.1 Written test**

The written test will be carried out in an online format, in synchronous mode, on **June 5<sup>th</sup>, 2025**, starting at 6 pm and ending at 8:20 pm (Brazilian time), and will be eliminatory for the next stage of the selection process. The written test will consist of 10 questions and will be carried out about

structure, processing and properties of materials. Each question is worth 1.0 point. The candidate must have at least 50% correct answers to pass. The grade obtained will be made available individually by email to each candidate. Maximum weight 6.0 points.

### **5.1.1 Basic bibliography for the written test**

CALLISTER JR., W. D.; RETHWISCH, D. G. *Ciência e Engenharia de Materiais*. 10ed. Rio de Janeiro: LTC, 2020.

(online version available at <https://ucsvirtual.ucs.br/?next=/minhabiblioteca/> )

### **5.2 Assessment of Academic Performance (Maximum weight 4.0 points)**

It will be held on **June 10<sup>th</sup>, 2025** and will have a qualifying nature as follows:

- Time of experience as a junior research scholarship holder and/or research and development in a company - Maximum weight of 1.0 point, being greater than or equal to 24 months (1.0 point) and less than 24 months (0.5 points). Candidates who do not have experience in scientific initiation and/or research and development in a company do not score in this regard.
- Number of papers published, from 2020 until the moment of registration, in international or national journals classified as A or B in the most recent Qualis in which the journal appears - Maximum weight 0.5 points, being greater than or equal to two articles (0.5 points) and equal to one article (0.25 points). Candidates who do not have an article published and/or classified in Qualis Materials do not score in this regard. In this regard, a filed or granted patent is equivalent to a published article Qualis B1 and A1, respectively.
- Average grade obtained in the undergraduate course - Maximum weight of 1.5 points, being between 9-10 (1.5 points); between 8-8.9 (1.2 points); between 7-7.9 (1.0 point) and between 6-6.9 (0.8 points).
- Average grade obtained in letters of recommendation - Maximum weight 1.0 point, broken down as follows: excellent (1.0 point), very good (0.8 points), good (0.6 points), regular (0.4 points) and bad (0.0 points).

## **6. Preliminary results and selection of those approved**

The selection of those approved will be made in order of classification, considering the total score obtained in the evaluation stages. If there are withdrawals, subsequent approved candidates will be called, in order of classification, until the number of vacancies is filled.

In the event of a tie in the result, the tiebreaker criterion will be the grade of the written test (1<sup>st</sup> stage) and the questions listed in the 2<sup>nd</sup> stage in the order explained above.

## 7. Publication of preliminary results

The names of preliminarily selected candidates will be announced on **June 11<sup>th</sup>, 2025**.

## 8. Appeal

All candidates will have the possibility of filing an appeal against the decision made by the selection committee, which must be assessed and judged by a higher court than the one that made the questioned decision.

To lodge the appeal, the candidate must present a document, written by him/herself, explaining the reasons for the request.

The appeal must be sent by email (pgmat@ucs.br) from **June 12<sup>th</sup> to 13<sup>th</sup>, 2025**.

The response to the appeal will be made by **June 16<sup>th</sup>, 2025**.

## 9. Disclosure of the result

The names of selected candidates will be announced on **June 16<sup>th</sup>, 2025**.

## 10. Enrollment

Enrollments will take place from **June 17<sup>th</sup> to 18<sup>th</sup>, 2025**, in accordance with guidelines to be published with the results of the selection process.

## 11. Special cases

The candidate with a disability who requires special assistance to participate in the selection must, by **May 27<sup>th</sup>, 2025**, formalize a specific request to the Selection Committee, as well as present a report issued by a specialist, explaining the nature, type and degree disability and the recommended conditions to enable the candidate's participation in the selection process, to the email (pgmat@ucs.br). The Selection Committee will officially inform by **June 02<sup>th</sup>, 2025**, the total, partial or impossibility of meeting the recommended conditions.

## 12. Timeline

| Date                        | Stage   | Place   |
|-----------------------------|---|---|
| 01/04/2025 at<br>27/05/2025 | <i>Online registration</i>                          | <i>Online form filling</i>  |
| until 27/05/2025            | Special cases – formalization of the request        | <i>E-mail</i> pgmat@ucs.br  |
| 02/06/2025                  | Special cases – result from the Selection Committee | Candidate's e-mail  |
| 02/06/2025                  | Approval of registrations                           | <a href="https://www.ucs.br/ppgmat">https://www.ucs.br/ppgmat</a> |

|                   |  |   |
|-------------------|--|---|
| 05/06/2025        | 1 <sup>st</sup> Stage - written test   | Link to be sent to candidates with approved registration          |
| 06/06/2025        | Result from 1 <sup>st</sup> stage      | <a href="https://www.ucs.br/ppgmat">https://www.ucs.br/ppgmat</a> |
| 10/06/2025        | Assessment of academic performance     |   |
| 11/06/2025        | Announcement of the preliminary result | <a href="https://www.ucs.br/ppgmat">https://www.ucs.br/ppgmat</a> |
| 12 and 13/06/2025 | Appeal request                         | <i>E-mail</i> pggmat@ucs.br                                       |
| 16/06/2025        | Appeal result                          | Candidate's e-mail  |
| 16/06/2025        | Disclosure of the result               | <a href="https://www.ucs.br/ppgmat">https://www.ucs.br/ppgmat</a> |
| 17 to 18/06/2025  | Enrollment                             | <i>E-mail</i> pggmat@ucs.br                                       |

### 13. Validity of the selection process

The selection process, object of this document, is only valid for admission in the second semester of 2025 to the Graduate Program in Engineering and Materials Science for the Master's Course.

### 14. Final dispositions

Successful candidates who were not selected in this selection process may request enrollment as a non-regular student to study isolated subjects, in accordance with the PPGMAT Regulations.

### 15. Ommited cases

Omitted cases will be evaluated by the Selection Committee, after hearing, if deemed necessary, the relevant academic bodies.

Caxias do Sul, April 01<sup>st</sup> 2025.

Prof. Dr. Everaldo Cescon  
Pro-Rector of Research and Graduate Studies