



**PROVOST OFFICE FOR RESEARCH AND GRADUATE STUDIES
CALL FOR APPLICATIONS: ADMISSIONS TO THE GRADUATE PROGRAM IN
TOURISM AND HOSPITALITY – MASTER'S DEGREE**

NOTICE 09/2026

1. Opening and Overview

The Vice-President for Research and Graduate Studies (Provost) of the University of Caxias do Sul hereby announces the official call for applications and regulatory conditions governing the Admissions Process for the March 2027 intake of the Master's Degree Program in Tourism and Hospitality (PPGTURH), located at the University Campus in Caxias do Sul (RS), Brazil.

2. Application Guidelines

2.1 Application Period and Venue

Applications must be formally submitted through the online application portal available on the PPGTURH admissions webpage, from September 21 to October 30, 2026. The official announcement of approved/homologated applications will be published on November 6, 2026, on the PPGTURH webpage within the official UCS web portal.

2.2 Application Fee

The non-refundable application fee for the Admissions Process is set at R\$ 150.00 (one hundred and fifty Brazilian reais). Applicants holding a degree conferred by UCS are eligible for a 30% fee reduction.

2.3 Documentation Requirements

2.3.1 Mandatory Application Documents

To complete the application submission, candidates must upload:

- a) Duly completed Online Application Form;
- b) Government-issued Photo Identification Document (National Identity Card, Driver's

License, or valid Passport);

c) A Research Proposal/Study Plan of up to 5 (five) pages, complying with the structural requirements outlined in Section 5;

d) Updated Academic Curriculum Vitae (Lattes/CNPq format, or standard CV format for international applicants) updated at least through September 2026, accompanied by supporting documentary evidence of academic credentials and scientific achievements compiled into a single PDF file.

2.3.2 Supplementary Documentation for Enrollment

Upon final admission, candidates must present the following documents for official enrollment:

a) Copy of Birth, Marriage, or Divorce Certificate (exempt for international applicants);

b) Copy of undergraduate diploma (recto and verso) (exempt for UCS alumni);

c) Copy of official undergraduate Academic Transcript (exempt for UCS alumni);

d) Copy of Postgraduate Certificate/Specialization diploma (recto and verso), if applicable, accompanied by the respective transcript.

Undergraduate diplomas and academic transcripts issued by higher education institutions located in signatory countries of the Hague Apostille Convention must bear an official Apostille certificate, in compliance with CNJ Resolution No. 228/2016 of the National Council of Justice (accessible at <https://www.cnj.jus.br/poder-judiciario/relacoes-internacionais/apostila-da-haia/>), and be accompanied by a sworn translation. Documents issued by non-signatory states must be legalized by the competent consular authority and subsequently translated by a certified sworn translator.

2.3.3 Submission of Application Materials

Submission of required application materials must be executed digitally via file upload in PDF format during the online form completion. Incomplete applications or dossiers lacking mandatory documentation will not be processed or evaluated.

3. Available Places

A total of 15 (fifteen) places are offered across the two research tracks of the PPGTURH, to be allocated in strict order of merit and candidate ranking.

4. Cancellation of the Admissions Process

The University of Caxias do Sul reserves the right to cancel or suspend the admissions call for the Master's Program in Tourism and Hospitality covered by this Notice should the number

of qualified applicants be deemed insufficient to ensure academic viability.

Any potential cancellation will be formally communicated in advance, guaranteeing registered applicants a full reimbursement of the application fee paid.

5. Selection Procedure

The selection procedure for admission to the Master's Program in Tourism and Hospitality will be conducted by an Admissions Committee comprising 4 (four) permanent faculty members of the PPGTURH Graduate Faculty, structured in three evaluation phases as set forth below.

5.1 Phase One: Curriculum Vitae and Academic Merit Evaluation

The first phase, carrying a competitive ranking character, consists of an evaluation of the applicant's academic achievements, taking into account exclusively scientific production generated between 2022 and 2026.

This phase will be scored on a scale from 0 (zero) to 10 (ten) points, accounting for 30% of the overall final score. The evaluation criteria and respective point allocations are defined as follows:

- 1) Peer-reviewed journal articles published between 2022 and 2026, classified according to the CAPES Qualis Journal Rankings (2021–2024): A1 = 2.00 points; A2 = 1.00 point; A3 = 0.90 points; A4 = 0.80 points; B1 = 0.70 points; B2 = 0.60 points; B3 = 0.50 points; B4 = 0.40 points; C = 0.10 points. For publications appearing in 2025–2026: Qualis MB = 8 points each; Qualis B = 4 points each; Qualis R = 1 point each. Maximum score capped at 2.0 points for this item.
- 2) Full papers in conference proceedings: 0.50 points per paper in national conference proceedings; 1.0 point per paper in international conference proceedings. Maximum score capped at 2.0 points for this item;
- 3) Scholarly books: 1.0 point for sole-authored books; 0.5 points for edited or organized volumes. Maximum score capped at 2.0 points for this item;
- 4) Book chapters (print or digital): 1.00 point per published chapter in academic presses. Maximum score capped at 4.0 points for this item.

Note: Publications must be substantiated by attaching documentary proof (specifically title pages, copyright details, and relevant sections establishing unambiguous proof of publication). Unverified or unattached publications will be disregarded.

The candidate's score for this phase will equal the sum of verified points. Scores exceeding 10 (ten) points will be rounded down to the maximum score of 10.

5.2 Phase Two: Academic Interview and Defense

The second phase, carrying a competitive ranking character, consists of an oral defense examining the applicant's Research Proposal and academic background.

This phase will be scored on a scale from 0 (zero) to 10 (ten) points, accounting for 30% of the overall final score.

Interviews will be conducted virtually via videoconference at pre-scheduled times, with candidates being notified in due time. Scheduled dates are November 17 and 18, 2026. The PPGTURH Secretariat will transmit detailed instructions regarding date, time, and access link to the candidate's registered email address.

The oral defense will evaluate: a) alignment of the research proposal with PPGTURH research tracks, alongside theoretical relevance and methodological feasibility of the proposed study at the master's level; b) candidate availability and commitment to the degree program; c) indicators of academic excellence and background, including undergraduate research experience, foreign language proficiency, scholarly or professional experience, and completed continuing education courses recorded in the CV.

5.3 Phase Three: Research Proposal Evaluation

This phase will be scored on a scale from 0 (zero) to 10 (ten) points, accounting for 40% of the overall final score.

The Research Proposal (up to 5 pages) must incorporate the following structural elements:

1. Applicant Identification;
2. Title of the Proposed Research;
3. Designation of the targeted PPGTURH Research Track;
4. Contextualization, literature framing, and initial research problem statement;
5. Research Objectives (general and specific);
6. Justification highlighting scientific significance and societal relevance;
7. Bibliographic References (citing exclusively works referenced in the proposal, formatted according to ABNT standards).

6. Final Composite Score and Ranking Criteria

The Final Score (FS) determining candidate ranking order will be calculated as the weighted average (applying the designated percentage weights) of the scores achieved across the three evaluation phases.

In the event of a tie in the overall score, tie-breaking preference will be granted sequentially based on: (I) higher score in Phase One; (II) higher score in Phase Two; and (III) higher score in Phase Three.

7. Publication of Provisional Results

The provisional list of shortlisted candidates and scores will be officially released on November 23, 2026.

8. Appeals and Grievance Procedure

Applicants reserve the right to lodge a formal administrative appeal against decisions rendered by the Admissions Committee, which will be reviewed and adjudicated by an overarching academic authority superior to the initial decision-making body.

To file an appeal, the applicant must submit a reasoned, signed petition specifying the legal and academic grounds for reconsideration.

Appeals must be submitted to ppgturh@ucs.br no later than November 25, 2026.

Final rulings on filed appeals will be officially communicated by November 27, 2026.

9. Announcement of Final Results

The final list of admitted candidates and waitlisted alternates will be published by November 30, 2026, on the official PPGTURH website.

10. Registration and Enrollment

Formal course registration and enrollment will take place online in accordance with guidelines to be released following the conclusion of the admissions process via email and on the PPGTURH web page.

11. Accommodations for Candidates with Disabilities

Applicants requiring special accommodations or accessibility arrangements during the selection process must submit a formal request to the Admissions Committee by October 30, 2026, accompanied by an official medical report from a certified specialist specifying the nature, degree, and diagnostic classification of the disability, alongside recommended testing accommodations, via email to ppgturh@ucs.br. The Admissions Committee will officially notify the candidate by November 5, 2026, regarding full, partial, or non-feasibility of the requested accommodations.

12. Admissions Timeline

Date	Phase / Stage	Venue / Channel
09/21 to 10/30/26	Online Application Period	Online Application Portal Submission
10/30/26	Accommodations Request Deadline	Email: ppgturh@ucs.br
11/05/26	Accommodations Decision Notification	Applicant's registered email
11/06/26	Publication of Approved Applications	Official PPGTURH Webpage
11/17 or 11/18/26	Academic Interview and Defense	Google Hangouts Meet Virtual Platform
11/23/26	Publication of Provisional Results	Official Program Webpage
11/25/26	Administrative Appeals Submission	Email: ppgturh@ucs.br
11/27/26	Publication of Appeals Decisions	Applicant's registered email
11/30/26	Publication of Final Results	Official PPGTURH Webpage
12/01 to 12/04/26	Course Enrollment Period	Online Enrollment Portal

13. Validity of the Admissions Process

The Admissions Process governed by this Notice is strictly valid for the Class of 2027 matriculation (March 2027 entry) of the Master's Program in Tourism and Hospitality.

14. Additional Provisions

Qualified candidates who are not selected within the allocated quota of places may request enrollment as non-degree/special students to undertake individual course units, subject to availability and compliance with PPGTURH regulations.

15. Omissions and Unforeseen Circumstances

Omissions, ambiguities, or unforeseen circumstances arising under this call for applications will be adjudicated by the Admissions Committee, consulting relevant academic authorities as necessary.

Caxias do Sul, September 21, 2026.

Prof. Dr. André Felipe Streck
Vice-President for Research and Graduate Studies (Provost)